



PROPOSAL FOR THE INTERSHIP AT WESTHOUSE GROUP

WESTHOUSE GROUP was founded in 2002 with the aim of becoming a highly professional personnel service provider. Whilst initially focusing on IT & ERP, the past few years has led to the expansion of our business model which branches out into other industries and technologies. In our role as a Managed Service Provider, Westhouse aims to support our customers in all aspects of the recruitment process. From the initial stages of establishing the individual needs of each customer, right up to the appointment of employees, Westhouse is here to support you along the way. Today, Westhouse ranks amongst the world's top international recruitment companies in the fields of IT, Engineering and Finance. More than 100 employees, from all corners of the world provide a distinctive and sustainable added value to our customers. Our company is characterized by our strong sense of team spirit, multicultural environment which in turn results in a positive performance from each individual.

Would you like to play an active role in our continuing growth and success?

Currently our company is searching for new trainees in the department of recruitment, sales and marketing. You will have the possibility to be part of an international passionate team of young individuals. We strongly believe in the development of your professional and personal skills as being the driving force behind a successful career. For this reason, we offer an extensive recruitment development program, based on three parameters that will help drive your career towards success.

During the initial stages of your career path at Westhouse, an individually assigned training officer and mentor will support you in your daily activities. The support you will receive consists of onboarding trainings, on-the-job training, internal seminars and regular feedback sessions. Your internship will and can be an unforgettable experience with added value which in turn you can use to pursue a long-term working relationship with our company.

We would appreciate receiving your application as soon as possible. Please send us your curriculum vitae in English together with your current photo to the contacts listed below.

Westhouse Consulting GmbH

Parkring 6 | D-85748 Garching bei München
Germany

Westhouse Italia Srl

Viale Milanofiori, Palazzo A5, 2 piano, uff. A10
20090 Assago – Milano | Italy

Westhouse USA Inc.

75 Broad Street, 21st Floor | New York, NY 10004
USA

Westhouse Schweiz AG

Althardstrasse 80 | CH-8105 Regensdorf
Switzerland

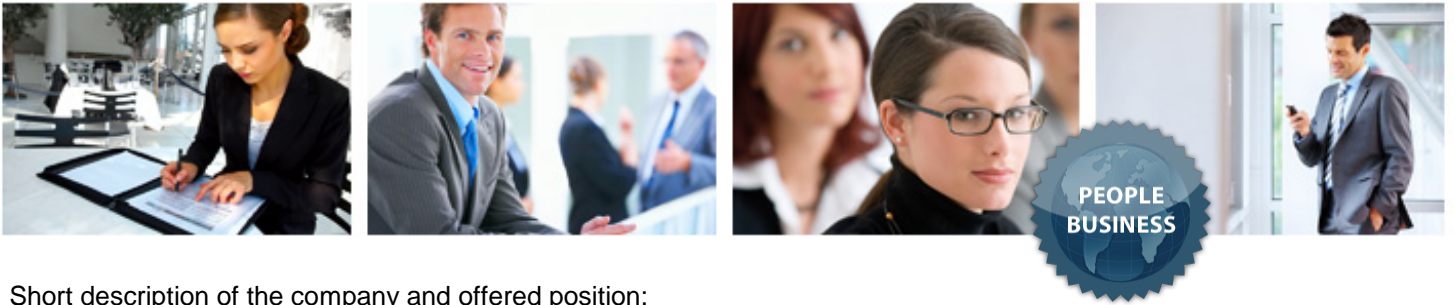
Westhouse España S.L.

Calle Avila 48 | 08005 Barcelona
Spain

Westhouse Asia

Unit 1010, Miramar
Nathan Road TST, Kowloon
Hongkong





Short description of the company and offered position:

Name of organization	Westhouse Italia Srl (Pesaro or Milan office)
Address Milan	Centro Direzionale MILANOFIORI Viale Milanofiori, Palazzo A5, 2 piano, uff. A10 20090 Assago - Milano Italy
Address Pesaro	Palazzo Trust Via del Carso, 27 61121 Pesaro Italy
Telephone	+39 02360755350
Fax	+39 0236 755369
Website	www.westhouse-group.com
Contact person	Makochon Angelika
Function of contact person	Account Manager
E-mail	a.makochon@westhouse.it
Short description of the company	The Westhouse Group serves a full range of requirements in fields of IT, Finance and Engineering. We have particular strengths in business applications with an emphasis on SAP but we are also strong across the full range of roles across application development and infrastructure. Today Westhouse is one of the leading Recruitment companies in the D-A-CH region as well as in Eastern Europe.
Placement at department	Recruiting OR Sales Department
Name of the offered position	Recruitment consultant, Junior recruiter
Tasks of the trainee	<ul style="list-style-type: none"> • To resource and maintain communications with the considered suitable IT or Engineering consultants, for existing projects and for the client's positions; • Job postings, candidate screen calling, setting up of video interviews, interviews, CV saving into the company database; • Obtaining written confirmation of the agreed conditions with the suitable candidates. Exclusivity Agreement and the eventual Data Protection

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	<p>Declaration demanded by the client;</p> <ul style="list-style-type: none"> • Obtaining and cross reference check of each candidate that the assigned Account Manager (AM) wants to introduce to the client; • Communication via phone or email with clients from different countries in English or in other languages on a daily basis; • Accurate handling of the company database and other external recruiting databases.
Duration	4-6 months
Working hours	9:00 – 18:00 Mo – Fr 1 hour lunch break
Financial Contribution	<input checked="" type="checkbox"/> Yes (according to the Italian law) <input type="checkbox"/> No
Free Accommodation	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Other Benefits	<ul style="list-style-type: none"> • Internship in an international company with a leading presence in the market • Reinforcement of your language skills and intercultural competencies • Possibility to be hired as an internal employee of Westhouse
Requirements (languages, computer skills...)	<p>We are searching for young and proactive individuals who match the following criteria:</p> <ul style="list-style-type: none"> • Fluent English, other additional languages are welcome such as German, Italian, French, Russian, Hungarian, Slovak, Czech etc. • Advance knowledge of Microsoft Office Package • Proactive and Communicative person able to act responsibly • Nice and smart communication over the phone • Multitasking, pro-active attitude

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